



Terms of Reference – Governance and Oversight Workstream January – March 2023

Future Forward Vivaldi Care Home Study – Improving Outcomes through Research

1. Context

Care England, University College London, and the Outstanding Society have recently started working together to tackle the problem of infection in care homes, by establishing ‘The Future Forward Vivaldi Care Home Study’. The study will be co-developed by care providers, relatives, residents, staff and researchers, with the goal of creating a programme of research and surveillance in care homes to reduce the impact of infection. The programme will have the needs and priorities of people living and working in care home at its core and will build on lessons learned during the pandemic and the Vivaldi study, which was set up to measure COVID-19 infections in care home staff.

2. Purpose

The aim of this working group is to agree an approach to data governance and oversight for the pilot study that is likely to be acceptable to care home residents, staff, relatives and providers. This will inform decisions regarding our consent model, subsequent applications for ethical and governance approvals, and the development of materials that can be used to explain the study and specifically how we are using data in the study to residents, their relatives / friends, care home staff and providers.

3. Membership

Members will be asked to attend the regular meetings during the 3-month period – there will not be any restrictions on membership during this time and future members may be invited where deemed appropriate.

We aim to include representatives from the following groups:

- 2 Providers (James Rycroft and 1 other provider)
- Louis - Care England (expertise in data sharing in social care)
- 1-2 Policy representatives e.g. UKHSA, NHS, DHSC
- Representative from CQC
- 2 care provider data protection leads (one large provider, one small provider)
- 2 residents and/or relatives
- 1 clinician
- 1 digital software provider



- 1 representative from a local authority / director of Public Health

Individuals with specific expertise in data governance e.g. representatives from the Health Research Authority Confidentiality Group (HRA CAG) may be asked to join specific meetings as required.

4. Term

Effective from January 2023 – March 2023 (subject to review if needed)

5. Chairmanship

Professor Laura Shallcross

6. Meetings

Three meetings held at approximately 3-week intervals

- 1) January 26th 12 – 1

History of the VIVALDI study, why we need research on infection and the importance of routine data in research

- 2) February 16th 11 - 12

Models for data sharing and oversight group

- 3) March 7th 12 - 1

Practicalities – what do we need to put in place / create to explain this study and our approach regarding data to providers, families, residents, and care home staff? How can we make it easy for care homes to participate?

7. Roles and Responsibilities

Participants will be expected to contribute their expertise and perspectives in support of this workstream, with the goal of developing a shared plan for governance and oversight of the programme. Administrative support for meetings will be provided by the OS. Relatives, residents, and members of the public will be reimbursed for time spent attending and preparing for working group meetings.

8. Sharing of Information and Resources

Group members will share information using the following email address managed by Care England – vivaldi@careengland.org.uk.



9. Amendment, Modification or Variation

This Terms of Reference may be amended, varied, or modified in writing after consultation and agreement by the Future Forward Vivaldi Care Home Study Governance and Oversight Workstream

