



Terms of Reference – Engagement Workstream

Future Forward Vivaldi Care Home Study – Improving Outcomes through Research

1. Context

Care England, University College London, and the Outstanding Society have recently started working together to tackle the problem of infection in care homes, by establishing ‘The Future Forward Vivaldi Care Home Study’. The study will be co-developed by care providers, relatives, residents, staff and researchers, with the goal of creating a programme of research and surveillance in care homes to reduce the impact of infection. The programme will have the needs and priorities of people living and working in care home at its core and will build on lessons learned during the pandemic and the Vivaldi study, which was set up to measure COVID-19 infections in care home staff.

2. Purpose

The aim of this working group is to agree an approach to engagement and communication for the pilot study that is acceptable to care home residents, staff, relatives, stakeholders and providers

We aim to Increase involvement of people who use the services and stakeholders in the management and development of the engagement and communication channels by identifying best practice and creating innovative resources.

3. Membership

Members will be asked to attend the regular meetings during the 3-month period – there will not be any restrictions on membership during this time and future members may be invited where deemed appropriate.

We aim to include representatives from the following groups:

	Name	Role	Organisation
	Zoe Fry	Director	The OS
	Samantha Crawley	Director	The OS and Bracebridge Care
	Charlotte Lezard	Policy Officer	Care England
	Adam Gordan	Professor of the Care of Older People. President of BGS, serving from Nov22 to Nov24	University of Nottingham and a Consultant Geriatrician at the University Hospitals of Derby and Burton.
	Tania Kent	Registered Manager	The Close Care Home
	Victoria Longstaff	IPC Specialist	HC1
	Nathan Jones	Senior Policy Officer	National Care Forum
	Borscha Azmi	Project Manager on the VIVALDI	UCL



	Nicola Hutchinson Pascal	Co-Production Collective	UCL
Resident / Relative	Natasha	Relative	The Close Care Home
	Jo Tuck	Deputy Manager and Volunteering Lead	Healthwatch, West Sussex
	Isabel Latham	Researcher in Residence	Hallmark
Activities	Amelia Pace	Head of Lifestyles	Castleford House
Care	Jess Gayford	Lead Senior	Castleford House
Resident / Relative	Nicola Turner	Relative	The Close
Nurse	Allan Busog	Senior Nurse	Risedale
Activities	Nikki	Senior Activity Coordinator	Risedale
Nurse	Sydney Lee	Student Nurse	Risedale
Nurse	Katie Hartle	Student Nurse	Risedale
Activities x2			
Care x3			
Ancillary x4			
ICB x4			
Resident / Relative x8			

4. Term

Effective from January 2023 – March 2023 (subject to review if needed)

5. Chairmanship

Zoe Fry

6. Meetings

Four meetings held at approximately 3-week intervals

1) January 25th 15:30 – 16:30

Map existing models of engagement and communication for social care

2) February 16th 15:00 – 16:00

Develop methodologies to improve engagement and communication strategies in the project

3) March 7th 10:00 – 11:00

Practicalities – what resources do we need for the engagement and communication strategy

4) March 30th 10:00 – 11:00

Agree the future aims of the engagement workstream



7. Roles and Responsibilities

Participants will be expected to contribute their expertise and perspectives in support of this workstream, with the goal of developing a shared plan for engagement and communication of the programme. Administrative support for meetings will be provided by the OS. Relatives, residents, and members of the public will be reimbursed for time spent attending and preparing for working group meetings

8. Sharing of Information and Resources

Group members will share information using the following email address managed by Care England – vivaldi@careengland.org.uk.

9. Amendment, Modification or Variation

This Terms of Reference may be amended, varied, or modified in writing after consultation and agreement by the Future Forward Vivaldi Care Home Study Engagement Workstream