



**NAME OF GROUP: SOUTH EAST Region Social Care Nursing Advisory Councils (SCNACs)**

**Action Log - OPEN**

Meeting date / date	Subject	Action	Details	Lead	Due Date	Update	Date Completed
02-Jul-24	Gaps in the Council	Please let us know if you think there are gaps in the Council. If you have suggestions of people to fill the gaps, please make introductions.	Gaps for Student nurses and Nursing Associates Suggestion to approach SESCA - South East Social Care Association ( <a href="https://sesca.org.uk">https://sesca.org.uk</a> ) Healthwatch (very proactive in Sussex) Grassroot nursing voice (West Sussex MAR project or comparable projects across the SE)	All	16-Aug-24		
02-Jul-24	Terms of Reference (ToR)	If no amendments requested, draft ToR will be adopted and uploaded to our webpage		All	16-Aug-24		
02-Jul-24	Regional Organisations and Signposting	Identify regional organisations and how we link in to them information on the webpage	Use webpage as a central repository to share information within ICBs / within the region (care associations, NIHR, access to research, access to training resources, access to funding, groups) For NHS colleagues - is Social Care represented on the meetings you are going to?	All	16-Aug-24	Zoe sent email to all council members with a table to complete details of regional organisations to include on the webpage.	
02-Jul-24	Communications Map	How do we make sure that the message is getting out to all organisations - large and small	Making sure there is not too much communication. Ensure all messages are saying the same thing.	Zoe	Before the next meeting		
02-Jul-24	Focus Group for people supported by social care	Consider focus group for people that are supported by social care?	In Kent there are some projects to upskill social care nurses - for example tissue viability. Sharon Lee in Kent and Medway ICB is a good person to speak to	Suggestion by Joanna Grant			
02-Jul-24	Data	Look at safeguarding issues.	Is there a way to look at data for the South East and look at what the themes are around safeguarding and clinical competencies? Any suggestions welcome	Zoe / Scarlett / Andrea / All			
02-Jul-24	Relatives and people who use services	Consider should we have our SCNACs page as an information portal for relatives and people who use services as well?	So that people can see the expanse of health and social care working together				
02-Jul-24	Social Care Structure	Social Care NEEDS structure (NHS banding) - Take this thought to Deborah Sturdy to see if this is something that can be linked in to national strategy		Zoe	When appropriate		
02-Jul-24	Regional Priorities	Consider everything discussed to day. Chair and Co-Chair to meet with Regional CNO to see what would be realistic in the SE area.	If you have any further thoughts on regional priorities, please come back with your suggestions within 2 weeks.	All Zoe / Scarlett / Andrea	14-Aug-24 Before next meeting		
02-Jul-24	NMC thoughts on regional priorities	Zoe to meet with David outside of meeting to hear his thoughts on which priorities we should be looking at		Zoe / David	31-Aug-24		
02-Jul-24	Social Media	Develop a social media platform	People tend to interact with social media more frequently than visiting a website, so if we use social media to signpost to the webpage, it might get more traction (there is already an original ICB page so could re-visit and develop)	SCNAC Team	Before the next meeting		
02-Jul-24	Council Members Bios and Photos	Please submit your high resolution photos and short bios (approx. 100 words) to Sonia (Admin.SCNAC@theoutstandingsociety.co.uk) to be included on the website		All	ASAP		